



## REQUEST FOR EXPRESSIONS OF INTEREST INDIVIDUAL CONSULTANT SELECTION (ICS)

Kenya National Innovation Agency (KeNIA) is a government agency established under the Science, Technology and Innovation Act with the overarching mandate of developing and managing the national innovation system.

The Agency is seeking services of two consultants':

1. To coordinate the Institutional Commercialization Support (IS) program to support institutions enhance their commercialization systems.
2. To develop a 3-yr strategic plan for the network of entrepreneurial institutions leaders.

1. The main objectives of the assignment (Project 1) are:

- i. To facilitate the development of institutional workplans based on the project scope.
- ii. Support institutions in conducting the situational analysis to facilitate development of the institutional commercialisation masterplans.
- iii. To facilitate the development of the institutional commercialisation masterplan
- iv. To facilitate stakeholder engagement within the institution on the draft commercialisation masterplans.
- v. Convene and facilitate review of the draft masterplans by various institutions.
- vi. To hold peer to peer learning sessions with the institutions following up on progress of the project.

2. The main objectives of the assignment (Project 2) are:

- i. Conduct desktop review researching on existing strategies for entrepreneurial institutions leaders' networks.
- ii. Develop a 3-yr strategy for the Network and facilitate validation process.
- iii. The duration of the assignment is six (6) months.

3. The desired consultant must be in possession of the following qualifications and experience: -

- i. A master's degree in an area related to business strategy development, and/or organizational development.
- ii. Have a minimum five (5) years of professional progressive relevant and practical experience working directly with governments and institutions of higher learning.
- iii. Proven experience in working with stakeholders in the High learning sector.
- iv. Proven experience and ability to produce reports, papers on technical issues and to strategic and policy framework related documents.
- v. Computer skills and familiarization of commonly used software
- vi. Registration with professional body/society in Kenya or equivalent with currently valid membership and valid annual practicing licensing (if applicable)
- vii. Strong interpersonal and communication skills.
- viii. A demonstrated high level of professionalism and an ability to work independently and in high pressure situations under tight deadlines.

4. The Kenya National Innovation Agency now invites eligible **consulting Individuals ("Consultants")** to express their interest in providing the Services.

5. Interested and eligible consultants may view the EOI documents from the KeNIA website ([www.innovationagency.go.ke](http://www.innovationagency.go.ke)) or Public Procurement Information portal ([www.tenders.go.ke](http://www.tenders.go.ke)) Interested and eligible bidders should download the EOI document from the above websites free of charge and immediately email their names and contact details to: [procurement@innovationagency.go.ke](mailto:procurement@innovationagency.go.ke) for records and communication of any tender clarifications or addenda.

6. Completed EOI documents are to be enclosed in plain sealed envelopes clearly marked with Tender Number and Description and be deposited in the Tender Box situated outside Kenya National Innovation Agency offices at NACOSTI Plaza, ground floor, off Waiyaki Way, Nairobi on or before **18<sup>th</sup> October 2023 at 11:00 a.m.** or be addressed to reach: - **Chief Executive Officer (CEO) Kenya National Innovation Agency**, NACOSTI Building, ground floor, Off Waiyaki Way, P.O. Box 22269-00100 NAIROBI. The bids will be opened immediately thereafter at the KeNIA Boardroom at NACOSTI Plaza, Ground Floor at the date and time indicated above in the presence of bidders' representatives who may choose to attend.

**CHIEF EXECUTIVE OFFICER**